

FIGURE — THE LONG HORIZON



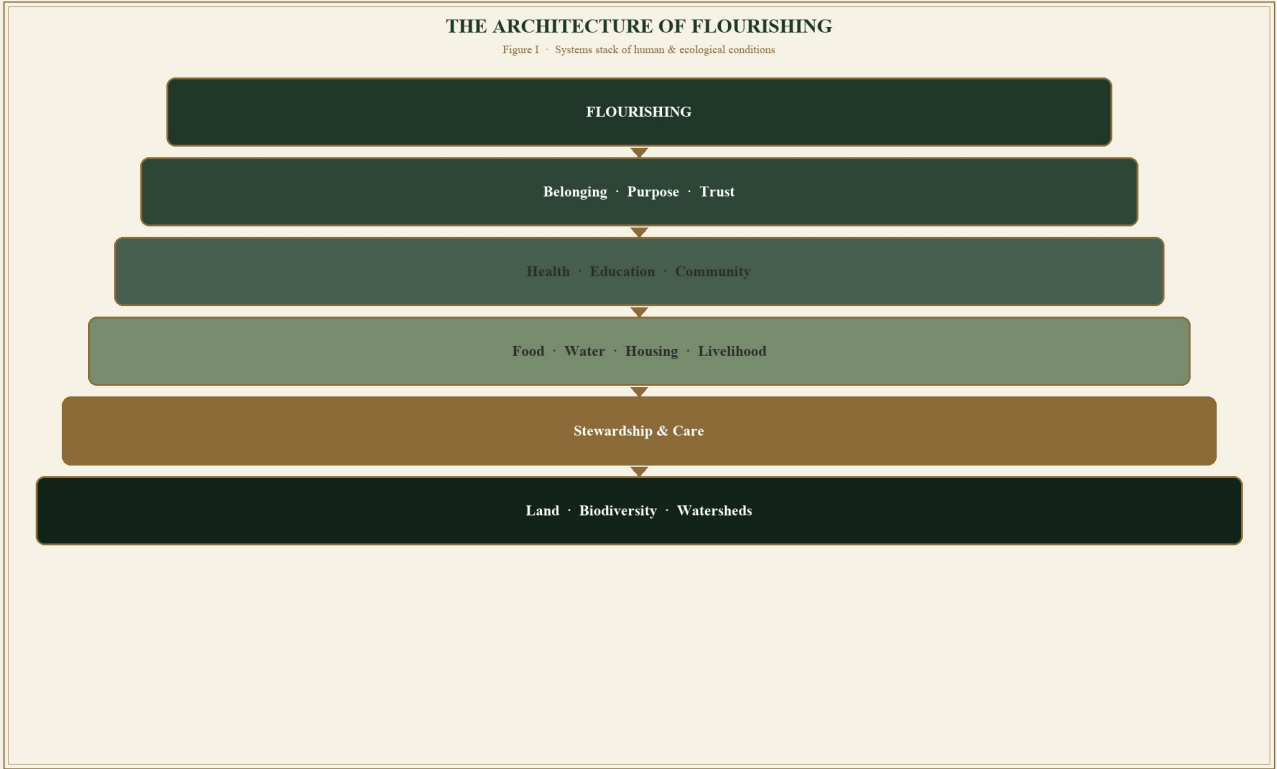
Figure · Temporal scale of stewardship

Editorial timeline

Figure — The long horizon

AI-assisted editorial plate or brand diagram · not a Foundation property photograph · CommUNITY Land Foundation

FIGURE — ARCHITECTURE OF FLOURISHING

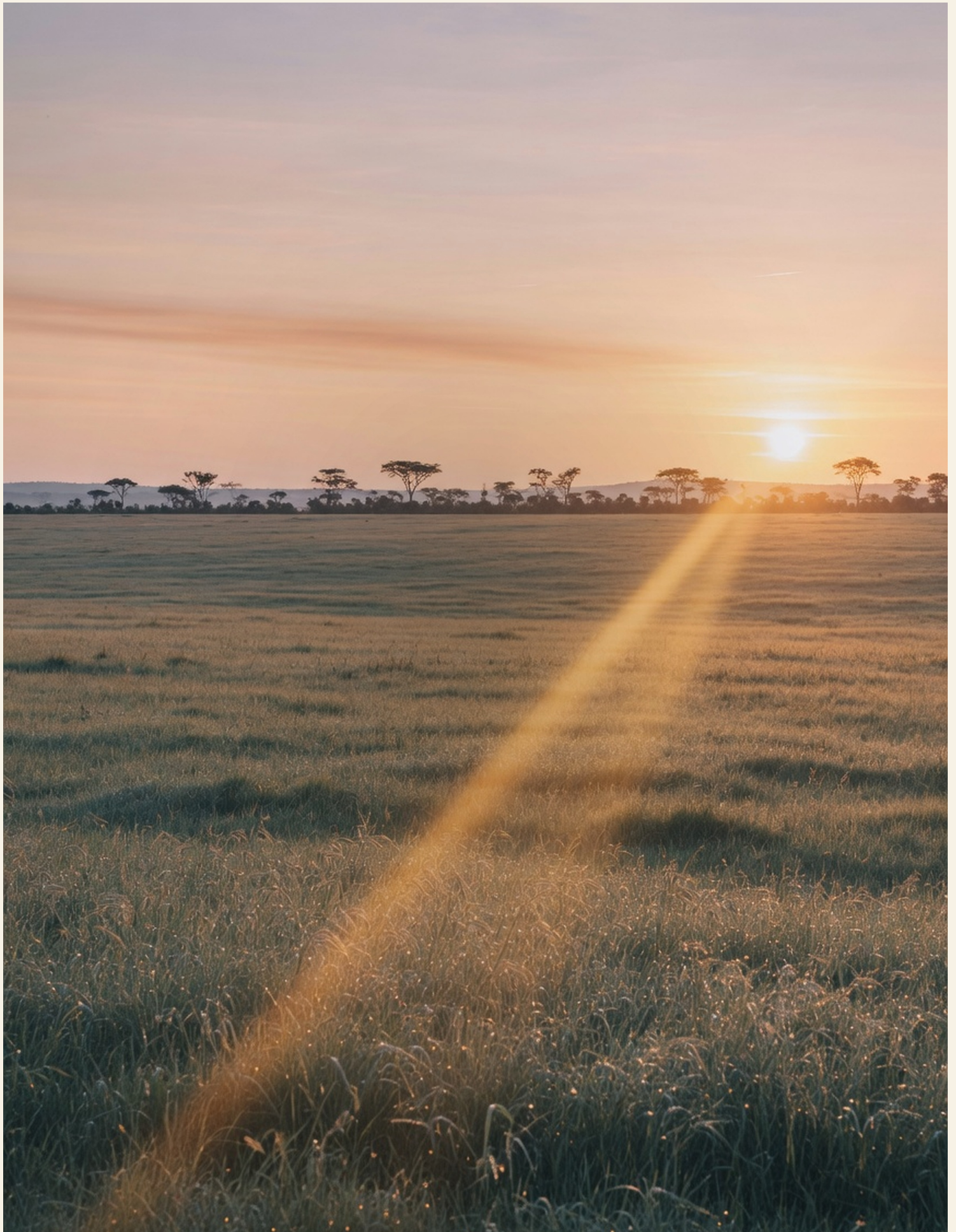


Healthy societies emerge from healthy relationships

Showstopper vector figure · brand palette · print-size

Figure — Architecture of flourishing

AI-assisted editorial plate or brand diagram · not a Foundation property photograph · CommUNITY Land Foundation





Beneath the canopy
AI-assisted editorial plate — not a Foundation property

ANNUAL STEWARDSHIP REPORT TEMPLATE

*Document milestones, limits, unfinished work, and priorities for those
who follow.*

How to Use This Template

Complete one report each fiscal or calendar year.

Use only verified facts. Leave sections blank or mark Not yet applicable rather than inventing projects, acreage, partners, or metrics.

Include limitations and unfinished work—not only successes.

Follow Brand & Editorial Standards and Communications Manual rules.

Board review and approval required before public release.

Cover Block (fill each year)

Organization: CommUNITY Land Foundation

Report title: Annual Stewardship Report — Year _____

Reporting period: _____ to _____

Date of board approval: _____

Status statement (choose one): Founding year / Pre-property / Active stewardship / Other: _____

Tagline: The Future Is Cultivated.

1. Letter from Leadership

Write a short letter (one to two pages) that:

- Distinguishes vision from achievement
- Names the year's central stewardship theme
- Thanks stewards, volunteers, and partners who actually participated
- States what remains unfinished
- Invites continued care without artificial urgency

2. Mission and Status

Mission: To cultivate the conditions in which people, communities, and the living world flourish together across generations.

This year we were: ■ Founding / building capacity ■ Seeking first properties ■ Stewarding land ■ Other:

Properties held at year end: _____ (enter 0 if none). Do not imply ownership that does not exist.

Confirmed partnerships this year: _____ (or None).

3. Institutional Milestones

List only what actually occurred:

- Governance actions (bylaws, board meetings, policies adopted)
- Publications completed or advanced
- Systems built (records, safety, volunteer, finance)
- Legal or organizational filings
- Other verified milestones

4. Stewardship Activity

If no field activity yet, state that clearly. When activity exists, summarize:

- Site visits and monitoring (if any)
- Restoration or habitat work (verified only)
- Volunteer hours and roles (if tracked)
- Safety incidents and near misses (count and summary)
- Access or trail work (if any)

5. Education and Interpretation

Report:

- Guided walks or programs held
- School or youth sessions
- Citizen science activities
- Publications or interpretive materials released
- Learning outcomes observed (qualitative is fine)

6. Volunteers and Community

Report:

- Number of volunteers (if known)
- Types of service
- Orientation and safety training delivered
- Community events
- Stories of belonging (with permission)

7. Partnerships

List only real relationships. For each:

- Name of partner
- Nature of collaboration
- Status: confirmed / exploratory
- Shared outcomes or open tasks

8. Financial Summary

Provide a plain-language summary and figures that match books of record:

- Total support and revenue (by major source if useful)
- Total expenses (by major category)
- Restricted vs unrestricted balances
- Reserves at year end
- Material commitments

Do not invent. If audited or reviewed, attach or reference the report.

State limitations of the data if incomplete.

9. Challenges and Limitations

Required section—do not omit:

- Capacity constraints
- Funding gaps
- Weather or ecological setbacks
- Delays in permitting or partnerships
- Data or monitoring gaps
- Lessons learned

10. Unfinished Work

Name what continues:

- Open restoration or planning tasks
- Policies still in draft
- Properties under consideration (no false certainty)
- Systems not yet built
- Questions for next year

11. Priorities for Next Year

State clearly:

- Stewardship and land-care priorities
- Education priorities
- Governance and systems priorities
- Fundraising priorities (honest need only)
- How progress will be measured

12. Closing Reflection

One short reflection (a few paragraphs) in Foundation voice.

Optional principle line for the year.

Close with: The Future Is Cultivated.

Approval Block

Prepared by: _____ Date: _____

Reviewed by: _____ Date: _____

Board approved: _____ Date: _____

Public release version ID: _____

Archive location: _____

**REPORT
WHAT IS TRUE.
NAME
WHAT REMAINS
UNFINISHED.**

Annual reporting principle

End of PDF 022

End of PDF 022 · Annual Stewardship Report Template · Edition 1.0

Duplicate this structure each year; never fill with invented activity.

Next: PDF 023 — Property Stewardship Plan Template

The Future Is Cultivated. — CommUNITY Land Foundation